Dated: 04.09.2026

Assistant Manager Procurement
Multan Electric Power Company (MEPCO),
MEPCO Complex, Wapda Colony,
Khanewal Road, Multan.

Subject: ***Clarification on Financial Proposal and Bid Security Requirements***

I am writing on behalf of our law firm regarding RFP No. 112/27 (Engagement of Law Firm on Retainer Basis). As per the bidding document, the clarification deadline is September 4, 2026. We would like to seek clarification on certain points of the RFP to ensure our proposal is fully compliant.

Payment Structure: Kindly confirm whether all costs are to be bundled entirely within the fixed monthly retainer, or if a separate reimbursable cost ceiling will be provided in the financial proposal forms.

Basis for Bid Security Valuation: The required Bid Security is fixed at PKR 300,000 for a service retainer engagement. Given that this significantly exceeds standard service procurement security norms, could MEPCO confirm the exact estimated financial baseline or budget ceiling used to calculate this specific security amount?

Financial Proposal Forms: Please clarify whether the forms allow for itemized cost entries beyond the retainer, or if they are restricted to a single consolidated figure.

Reimbursable Expenses: If reimbursable costs are permitted, kindly specify the categories of expenses that qualify and the ceiling limits applicable.

Evaluation Criteria: Could MEPCO confirm whether the evaluation will be based solely on the fixed retainer amount, or if reimbursable ceilings will also be factored into comparative scoring?

Security Norms Compliance: Given the unusually high bid security requirement, please confirm whether this aligns with MEPCO’s internal procurement rules or if it reflects a special directive for this engagement.

Your guidance on these matters will greatly assist us in preparing a compliant and well-structured bid.

Sincerely,
Tooba Imran Advocate
Rasikh Consilium